Old Sod Folk Music Society

23 Warren Ave

Ottawa ON

K1Y 0R9

To BAND NAME,

This letter constitutes a formal offer of employment to **BAND NAME** (name of members) to perform at the Ottawa Contra Dance (www.ottawacontra.ca) on **Saturday DATE** subject to the following terms and conditions.

**Dance Venue:** Churchill Seniors Recreation Centre, 345 Richmond Rd., Ottawa.

**Time and Duration:** One session from 8-11pm. Sound check at promptly at 7pm, load in and set up prior. UPDATE

**Sound Requirements:** We will supply sound equipment and sound technician.

**Fee:** $XXX total (i.e., no additional pay for travel or other expenses)

**Accommodation:** Accommodation will be provided in private homes.

**Cancellation policy:** If Ottawa Contra Dance/Old Sod Folk Music Society has to cancel a gig within three months of the event, we will compensate the talent for the full agreed upon amount. If the caller or band needs to cancel the gig, please let us know ASAP. Bands can substitute a member if agreed with Ottawa Contra (no additional pay). If you don't perform, we don't compensate. Please note that cancellation is difficult for us as we promote all bands/callers over the whole season.

Require signature?

Signed: Emily Addison, President of the Old Sod Folk Music Society

Dated: DATE

Emily Addison

Old Sod Folk Music Society

23 Warren Ave, Ottawa ON, K1Y 0R9

613-729-0798 (landline, no cell)

Additional Contact: Roger Williams (Home 613-730-2137; Cell 613-294-4417)